

Philadelphia Bar Association
LAWYER REFERRAL & INFORMATION SERVICE
1101 Market Street, 11th Floor
Philadelphia, PA 19107
215-238-6326

Application for Membership

Please complete all information on the application, including the waiver. Completed applications take approximately six to eight weeks to process. DO NOT SEND PAYMENT WITH YOUR APPLICATION. Should you have any questions regarding LRIS or the application, please call Charles J. Klitsch, Esquire, Director of Public and Legal Services at 215-238-6326.

Name: _____ Attorney ID #: _____

Firm: _____ Partner Associate Of Counsel

Office Address: (Please check one: Primary Office Branch Office)

Phone: _____ Fax: _____

Email Address and/or Web Site: _____

Additional Office Address: (Please check one: Primary Office Branch Office)

Phone: _____ Fax: _____

Law School: _____ Graduation Date: _____

Undergraduate Institution: _____ Graduation Date: _____

Month and year of Pennsylvania Bar Admission: _____

Other Courts to Which Admitted:
(Please include dates of admission) _____

Foreign Languages: _____

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Please answer the following questions:

1. Have you previously been a member of the LRIS panel? YES No
2. Have you previously been a judge? YES No
3. Have you ever been disciplined by the Disciplinary Board of the Pennsylvania Supreme Court or by a disciplinary authority in another jurisdiction? YES No
(If answered yes, please furnish a brief explanation in letter form and attach it with your application. Both your application and the letter should be marked "personal and confidential.")
4. Are you willing to accept one referral per year in which LRIS believes that the client, although not eligible for free legal services, would not likely be able to pay even a greatly reduced legal fee?
 YES No (Acceptance of such referral would not effect your normal referral rotation)

Please sign below to indicate that you have read the following statements and agree to comply with these requirements:

1. By signing below, the attorney agrees to submit to binding arbitration through the Bar's Fee Disputes Committee should a dispute over fees arise between the attorney and any client referred by LRIS.
2. By signing below, the attorney agrees to cooperate fully with the LRIS Director and Committee in resolving any complaints which arise between the attorney and the client referred by LRIS.
3. By signing below, the attorney acknowledges that, under LRIS Operating Rules, he/she may not refer a case received through the LRIS to another attorney. Rather, the attorney must refer the client back to the LRIS for another referral.
4. By signing below, the attorney acknowledges having reviewed the LRIS Fee Share Schedule currently in place and agrees to abide by said schedule and forward appropriate fees to the Service upon completion of services to LRIS-referred clients.
5. By signing below, the attorney acknowledges having read the LRIS Operating Rules currently in place and agrees to abide by the Operating Rules while serving on the LRIS panel.

Signature: _____ Date: _____

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Please check the areas of law in which you would like to receive referrals. You are permitted to select up to 25 panels within 7 bolded categories of referral. Each box checked is considered one selection, with the exception of "house visits." Panels with an asterisk require that you meet special membership criteria. You MUST submit the corresponding Experience Requirements Form to be considered for a panel with experience requirements.

Administrative Law

- Federal Agencies (1502)
- State Agencies (1503)
- Attorney Discipline* (1504)
- Non-Attorney Professional Licenses* (1505)
- Misc/Other (1506)

Disabilities Law - ADA

- Employment Discrimination*(0102)
- Access* (0103)
- Transportation* (0104)
- Fair Housing for the Disabled* (3307)
- Adult Protective Services* (1210)
- Guardianship & Incapacitation* (1211)
- Estate Planning for Persons with Disabilities* (1212)

Admiralty* (0201)

Asbestos (0301)

Aviation (0401)

Bankruptcy

- Individual* (0501)
- Wage Earner Plan* (0502)
- Commercial* (0503)

Civil Rights

- Prisoners' Rights* (0602)
- False Arrest* (0603)
- Misc / Other* (0604)

Civil Service

- City (0701)
- State (0702)
- Federal (0703)

Commercial Law

- Anti-trust* (0801)
- Banking (0802)
- Collections (0803)
- Contracts (0805)
- Government Contracts* (0807)
- Securities* (0809)
- Truth-in-Lending (0810)

Consumer Issues

- Debtor / Creditor (0902)
- Fair Debt Collection* (0903)
- Fair Credit Reporting* (0904)
- General Consumer Complaints* (0905)
- Identity Theft* (0906)
- Lemon Law* (0907)
- Mortgage Foreclosures* (0908)

Corporate

- Corporations (1001)
- Franchises (1002)
- Non-profits (1003)

Criminal

- Expungements / Pardons (1108)
- Federal Criminal* (1109)
- Felony* (1101)
- Misdemeanor* (1102)
- Juvenile Delinquents* (1103)
- Crime Victims * (1104)
- Homicide* (1105)
- Appeals* (1106)
- Property Forfeiture* (1107)

Domestic Relations

- Divorce- Simple (1301)
- Divorce- Complex* (1302)
- Divorce- Deferred Payment* (1303)
- Custody* (1304)
- Visitation* (1305)
- Grandparent Visitation*(1306)
- Child Support* (1307)
- Spousal Support* (1318)
- Protection from Abuse (1319)
- Paternity* (1309)
- Adoption* (1310)
- Step-parent Adoption* (1311)
- International Adoption*(1314)
- Pre-Marital Agreements* (1315)
- Foster Parents (1320)
- Name Change (1312)
- DHS Matters / Child Abuse* (1313)

Education Law

- Access to Records* (3402)
- School Discipline* (3403)
- Special Education* (3404)

Elder Law

- Nursing Home Law* (1402)
- Medicare* (1403)
- Misc / Other (1404)

Employment Law

- Employee* (2301)
- Employer* (2302)
- Employment Discrimination* (2303)
- Union* (2304)

Family & Medical Leave Act (FMLA)* (2305)

Wage & Hour (FLSA) * (2306)

Entertainment Law

Sports* (1602)

Publishing* (1603)

Music & Recording* (1604)

TV, Film, Theater, Modeling* (1605)

House Visits (1701)

(Attorney is willing to Make Home Visits to Disabled/Elderly Clients)

Immigration & Naturalization* (1801)

Insurance

Health (1902)

Property & Casualty (1903)

HIPAA Violations (1904)

Bad Faith Actions (1905)

Misc / Other (1906)

STD/LTD Appeals (1907)

Intellectual Property

Copyright* (2002)

Patent * (2003)

Trademark* (2004)

International Law (2201)

Internet

Copyright Violation Defense* (2202)

Sales Transactions / Breach of Contract (2203)

Landlord / Tenant

Landlord Representation (2402)

Tenant Representation (2403)

PHA Matters (2404)

Commercial L/T (2405)

Liquor Control Board* (2501)

Medical Marijuana and Hemp Law* (0420)

Mental Health* (2701)

Military Law

Veterans Law (2802)

Selective Service (2803)

Misc / Other (2804)

Negligence / Torts – Defense (2901)

Negligence / Torts - Plaintiff

MVA / Slip & Fall / Other (2912)

Assault (2913)

Invasion of Privacy (2914)

Legal Malpractice* (2904)

Libel & Slander (2915)

Major Jury* (2905)

Medical Malpractice* (2906)

Dental Malpractice* (2916)

Property Damage (2907)

Personal Property (2911)

Nursing Home/LTC Neglect (2918)

Pensions

Employer* (3002)

Employee* (3003)

ERISA* (3004)

Products Liability

Lead Paint* (3102)

Food & Drug* (3103)

Misc / Other* (3104)

Products Liability – Paxil *(3105)

Products Liability – Pelvic Mesh* (3106)

Products Liability – Reglan* (3107)

Products Liability – Risperdal* (3108)

Products Liability – Talc* (3109)

Products Liability – Xarelto* (3110)

Products Liability – Yaz *(3111)

Products Liability– IVC Filter*(3112)

Public Utilities (3201)

Real Estate

Transactions– Residential* (3310)

Transactions– Commercial* (3311)

Condominium/Co-Op Conversions & Sales* (3312)

Construction Law (3313)

Fair Housing / Housing Discrimination* (3314)

Eminent Domain (3303)

Environmental* (3304)

Litigation* (3306)

Zoning* (3308)

Fraudulent Conveyance (3309)

Misc / Other (3315)

Small Claims Court (3601)

Social Security

Administrative Hearing* (3701)

Appeals to District Court* (3702)

Misc / Other (3704)

Taxes

City* (3801)

State* (3802)

Federal* (3803)

Traffic Court

Moving Violations (3902)

DWI (3903)

License Suspensions (3904)

Misc / Other (3905)

Unemployment Compensation

Hearing (4002)

Appeal (4003)

Wills & Estates

Simple Will (1201)

Small Estate Administration* (1215)

Complex Estate, Trust, Tax Planning and Administration* (1216)

Will Contest / Estate Controversy* (1204)

Living Will (1205)

Power of Attorney (1206)

Guardianship (1207)

Welfare (4201)

Workers' Compensation

Federal* (2909)

State* (2910)

Appeals* (2917)

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LRIS Registration Fees

The LRIS membership year runs from April 1st through March 31st. Annual dues are \$395.00, a portion of which supports advertising for the Service. Dues may be paid either in one lump sum payment of \$395.00 or in two installments of \$197.50 each, with the first installment due on April 1st and the second installment due on October 1st.

Attorneys who join the service after October 1st are charged prorated dues in the amount of \$197.50, which are payable at the orientation interview.

LRIS Fee-Sharing Agreement

Attorneys serving on the Lawyer Referral and Information Service panel shall charge clients referred to them through the Service a \$35.00 fee for the first half-hour consultation. The consultation fee must be forwarded to the LRIS, and panel attorneys are not permitted to charge any more or any less than the \$35.00 fee for the initial, thirty-minute consultation.

Fees charged beyond the first half-hour consultation are to be negotiated directly between the LRIS panel attorney and the client. LRIS does not set fees for its attorneys' services, but requires that panel attorneys have a written fee agreement with each client and submit to binding arbitration through the Bar's Fee Disputes Committee should a problem arise (see Operating Rules).

For all matters referred, panel attorneys shall pay to LRIS a percentage of any fees earned and received from clients referred through LRIS according to the schedule below. The percentage applies to the entire fee earned and received. For example, if a panel attorney earns and receives \$9,000 in a referred matter, the percentage fee owed to LRIS is \$900 ($\$9,000 \times 10\% = \900). If a panel attorney earns and receives \$11,000 in a referred matter, the percentage fee owed to LRIS is \$1,650 ($\$11,000 \times 15\% = \$1,650$). If a panel attorney earns and receives multiple fee payments in a referred matter, when the fees earned and received exceed a higher percentage threshold, the higher percentage fee share applies to the entire fee earned and received. Example: A panel attorney earns and receives a payment of \$9,000 in a referred matter, and has paid LRIS \$900. The panel attorney then earns and receives a payment of \$2,000 in the same matter. The panel attorney then owes LRIS \$750. ($\$9,000 + \$2,000 = \$11,000$. $\$11,000 \times 15\% = \$1,650$. $\$1,650 - \900 previously paid = \$750 due LRIS).

Attorney's Fee	Percentage of Fee to be Given to LRIS
\$0 to \$10,000	10 percent of entire fee
\$10,001 to \$20,000	15 percent of entire fee
\$20,001 to \$35,000	20 percent of entire fee
over \$35,000	33 $\frac{1}{3}$ percent of entire fee

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LAWYER REFERRAL & INFORMATION SERVICE
WAIVER

By its approval of an attorney for membership on the Lawyer Referral and Information Service Panel, the LRIS Committee assures the public that the attorney is a member of the Bar in good standing and is qualified to practice law. The Committee also assures the public that the attorney adheres to, and will continue to adhere to, the recognized ethical standards of the profession as well as to the Lawyer Referral and Information Service's stated purpose under its operating rules. In furtherance of its obligation to the public, the LRIS Committee requests the following information:

I hereby authorize the Philadelphia Bar Association's Lawyer Referral and Information Service Committee to examine any and all material which is presently on file or which may hereafter be filed with the Disciplinary Board of the Pennsylvania Supreme Court, the Pennsylvania Lawyers' Fund for Client Security, the Judicial Inquiry and Review Board (JIRB), the Judicial Conduct Board and/or the Court of Judicial Discipline or successor bodies as part of my application to the LRIS and during the period that I am a member of the LRIS.

Signature: _____ Date: _____

Attorney Name: _____ ID #: _____

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ACKNOWLEDGMENT

This will acknowledge that the law firm is aware of the undersigned panel attorney's membership in the Philadelphia Bar Association's Lawyer Referral and Information Service (LRIS). The law firm will abide by the LRIS Operating Rules and will comply with all LRIS requirements regarding clients referred to the panel attorney by LRIS.

Please Print:

Managing Partner: _____

Firm Name: _____

Managing Partner

Date

LRIS Panel Member

Date