

**Philadelphia Bar Association
Board of Governors Meeting
July 29, 2021
Meeting held via Zoom**

Vice Chair Kristine Calalang called the meeting to order at 4:05 p.m. and provided a welcome. She commended Chancellor Lauren McKenna on the successful Summer Quarterly Meeting program and her diversity, equity and inclusion efforts throughout her time as Chancellor.

The minutes from the June 29, 2021, Board meeting were considered. A motion to approve the minutes was made, seconded and passed unanimously.

Treasurer Matthew Olesh presented the Treasurer's Report for the period ending June 20, 2021. He told the Board that his report on the Association's budget does not factor in the funds the Association received through the PPP loans. He stated that the Association is still running behind budget, a shortfall that is primarily due to membership dues being less than what had been hoped. He added that the budget shortfall is less than it was at the end of May.

Treasurer Olesh stated that overall revenue is approximately \$155,000 behind budget. He said that membership dues are behind budget by approximately \$70,000, an improvement from May's report; however, revenue from LRIS is behind budget by approximately \$76,000, which is a greater shortfall than existed at the end of May.

Treasurer Olesh told the Board that expenses continue to go in the right direction—the Association spent approximately \$104,000 less than budgeted through the end of June. He said that this was primarily due to the employee retention tax credit from the first quarter's payroll expenses. He said that, in comparing expenses to last year, the program service expenses are still not far behind from last year and he credited the staff and management of the Association for keeping expenses down. Treasurer Olesh also reminded the Board that a report that considered the funds from the PPP loan would significantly change these numbers.

A motion to approve the Treasurer's report was made, seconded and passed unanimously.

Next, Chancellor McKenna informed the Board about her recent re-appointment of Abraham Reich as Delegate to the ABA House of Delegates. She stated that, while this appointment does not require approval of the Board, it is worthy of an announcement, especially considering the quality of work Delegate Reich has done for the Association and the fact that the Delegate has a non-voting seat on the Board. Vice Chair Calalang and others commented that Delegate Reich is a wonderful person for the job.

The Board next heard a presentation from Chancellor-Elect Wesley R. Payne, IV on the status of the Membership Committee. He reminded the Board that Chancellor McKenna appointed him to chair the committee and told the Board that it is time to start the work of the committee in earnest. He stated that the Committee held an initial meeting and discussed potential Committee goals and make-up. He told the Board that they would like the Board to have significant ownership of the work of the Committee and that at least one member of the Board from each class will be invited to join the Committee. He said that the Committee plans to meet every two weeks with the goal of putting together a membership plan for next year and beyond.

Board Member Scott Small asked about the list of non-renewed members and the current status of those individuals. Manager of Member Services Andrea Morris-Tracey told the Board that she will update the list and circulate it to the Board.

Vice Chair Calalang thanked Chancellor-elect Payne for his leadership on this issue and Chancellor-elect Payne thanked the Board for their time.

Executive Director Harvey Hurdle Jr. then provided the Board with his report. He stated that the Association will continue to follow CDC and City of Philadelphia guidance regarding return to work but that, currently, Association staff are expected to return to the office after Labor Day and that staff are required to be vaccinated before returning to the office.

He told the Board that the Association held an in-person meeting of senior staff this week (the first in-person meeting since the onset of the pandemic) in order to begin to plan for 2022 with Chancellor-elect Payne. He said that the revenue from membership dues in July was greater than budgeted which has helped to chip away at the deficit in annual budgeted membership dues. He also said that there was an increase in revenue from CLE programs in July and reminded the Board of the fact that many CLE programs are being offered for free, so that essentially CLE revenue is running well ahead of what was anticipated. He said that the Association will be evaluating the impact of the free CLE credits to understand more fully its relationship to membership.

Executive Director Hurdle also told the Board that the Association signed a contract to start development of a new membership database and website, that they hope to do the invoicing for 2022 with the new database, and that Manager of Member Services Morris-Tracey will be very busy in the coming months as a result. He also said that the new website will be a better platform for on-demand CLE programs.

He also thanked Director of Public and Legal Services Charles Klitsch, who recently announced that he will be retiring at the end of the year, for all of his work. Executive Director Hurdle told the Board that we will find many ways to celebrate Klitsch before the end of the year.

Vice Chair Calalang made no announcements other than to toast to Director of Public and Legal Services Klitsch's work and upcoming retirement.

Next, the Board heard from a few Board members regarding their Board commitments. Board Member Wendi Barish told the Board that she committed to sponsoring two law students; to like, retweet, and share the Association's social media posts; and to attend Association CLE programs. She said she has or soon will accomplish each of these commitments. She also told the Board that she has taken CLE programs from some of the affinity sections and committees which she has found very meaningful.

Probate and Trust Law Section Representative Maureen Farrell told the Board that she has committed to like, retweet, and share the Association's social media posts. She also told the Board that she is still working on getting a sponsor for a CLE; she stated that she was able to get an in-kind donation for the Wellness Committee, and is hoping to get a financial sponsor for a future CLE, perhaps the CLE program she is currently working on with the Solo and Small Firm Management Committee.

Chair of the Family Law Section Eileen Murphy told the Board that her commitments were to get her firm to 100% membership, which it currently is; to get two non-members to become members; to like, retweet, and share the Association's social media posts; to attend the Quarterly meetings and Bench Bar conference; and to using an Association sponsor.

Public Interest Section Representative Arly Smith-Pearson told the Board that she committed to getting two non-members to join the Association and explained that she was able to do that by convincing two co-workers at her firm, Philadelphia Legal Assistance, to switch their firm-reimbursed memberships from other organizations to the Association. She also said that she is working with the Public Interest Section to plan Public Interest Law Day, a daylong CLE program in December. She also stated that she committed to write an article for one of the publications, which is on her to-do list.

Chancellor McKenna made the following announcements:

- She told the Board it was great to see so many people at yesterday's Summer Quarterly Meeting, which was a great program, including a panel discussion with several General Counsel regarding their perspectives on diversity, equity and inclusion. She stated her belief that it furthered the goal of keeping the spotlight on issues of diversity, equity and inclusion and highlighted the business benefits of law firms and private companies having diverse workforces.
- She told the Board that she had the opportunity to see the venue for the upcoming Bench-Bar Conference and that it is a lovely venue.
- Chancellor McKenna told the Board that she had sent the Resolution opposing the Board of Pardons' recent change in practice related to outstanding fines and costs to the Chair of the Board of Pardons and that, in response, she received a call from Attorney General Josh Shapiro's Chief of Staff. She reminded the Board that Attorney General Shapiro has a seat on the Board of Pardons and she stated that the response speaks to the significance of the Board's resolutions and the Association's voice on justice-related issues.
- She told the Board that the three-year strategic plan implemented in 2018 under former Chancellor Mary Platt ends this year and that there are discussions regarding a new strategic plan. She said the discussion is focused around necessary action items in order to accomplish objectives and specific goals of the Association.
- She told the Board that Chief Financial Officer/Director of Administration Susan Knight was recognized by the Philadelphia Business Journal as CFO of the year and expressed how happy she was to have CFO Knight as part of the Association.
- Chancellor McKenna told the Board that there will be celebrations to come to celebrate Director of Public and Legal Services Klitsch's work with the Association. She also specifically thanked Klitsch for the sound advice and counsel he has provided to her during her tenure as Chancellor.
- Chancellor McKenna also acknowledged former Chancellor Rochelle Fedullo's leadership of *The Philadelphia Lawyer* magazine as Editor-in-Chief and told the Board how outstanding she found the latest issue.

In response to a question, Manager of Member Services Morris-Tracey told the Board that the Summer Quarterly Meeting was attended in-person by 85 individuals with nearly 50 additional on-line attendees. Chancellor McKenna also told the Board that a number of attendees she spoke with who were non-members indicated their interest to her in becoming members of the Association.

The Board then went into executive session at 4:45 p.m. The executive session and meeting was adjourned at 4:57 p.m.

Respectfully submitted,

Michael Stackow
Secretary

**Board of Governors Attendance
July 29, 2021**

Voting members present:

Lauren P. McKenna
Wesley R. Payne, IV
Marc J. Zucker
Michael J. Stackow
Michael T. van der Veen
Matthew S. Olesh
Jennifer S. Coatsworth
Riley Ross
Kristine L. Calalang
Diane Penneys Edelman
Lawrence S. Felzer
Bethany R. Nikitenko
Wendi Barish

Melanie J. Foreman
Denise M. Mandi
Angella Middleton
Scott S. Small
Ying Zhou
Eileen G. Murphy
Maureen Farrell
Arly Smith-Pearson
Joyce C. Sun
James R. Malone, Jr.
Mark Mazzanti
Reginald T. Shuford

Absent:

Dino Privitera
P. Douglas Sisk
Neelima Vanguri
Erin Lamb
Craig R. Levin
Nipun J. Patel
Andre J. Webb
Lauren Banton

Damaris L. Garcia
P. Michael Jones
Ernest Holtzheimer
Marissa Bluestine
Jordan Stokovsky
Hon. A. Michael Snyder
Nicholas S. Kamau

Non-voting members present:

Lawrence J. Beaser

Harvey Hurdle

Absent:

Wilson M. Brown
Abraham C. Reich

Butler Buchanan, III

Invited guests present:

Louis S. Rulli
Rochelle M. Fedullo

